

## Reference notation proofreading checklist (for the authors)

This is a reference notation checklist for proofreading.

Please refer to “Basic writing style for journal references” for details.

<https://isijint.ne/guide-to-authors/writing-style-for-references/>

| Category  | Confirmation items for proofs  | Check |
|---|--|-------|
| <Main text><br>Reference number                               | Are all reference numbers correctly cited (listed) in the main text?   |       |
| <Main text><br>Author citation                                | When citing the author names in the main text, are they written in the same English notations as in the *references?<br><br>*In the case of two authors, cite the last names of both authors, for example, “Ono and Kimura”.<br>In the case of three and more authors, cite the last name of the first author, followed by et al., for example, “Ono et al.” |       |
| <References><br>Bibliographic information                     | Are the reference notations (author, journal name/book name, volume number, year of publication, page number, etc.) correct?   |       |
| Journal articles  | Author name: <i>journal name</i> , <b>volume number</b> (year of publication), [issue number], first page number (language notation). DOI or URL with access date.   |       |
|   | [Author name] Initials of first and middle names. All author names must be listed.   |       |
|   | [Journal name] Abbreviation notation based on ISO 4, italics (no abbreviation is needed if there is only one word).  |       |
|   | [Volume number] In bold font.  |       |
|   | [Issue number] Should be listed only if the volume serial page number is not known. Additionally, supplements should be listed as “Suppl.”   |       |
|   | [Page number or paper number] Only the first page number should be listed.   |       |
|   | [Language notation] Should be listed at the end in the case of a non-English reference.  |       |
|   | [DOI] DOI should be added beginning with <a href="https://">https://</a> .   |       |
|   | [DOI] Should be linked with the correct reference.   |       |
| [URL] Access dates should be listed for links other than DOI. |  |       |
| Books/<br>proceedings   | Author name: book title, accompanying information, [editor name], publisher, [publisher location], (year of publication), page number, (language notation). DOI or ISBN  |       |
|   | [Book name] Unlike journals, no abbreviation should be used.   |       |
|   | [Book name] In the case of a Japanese title with no official English title, describe Japanese title using Hepburn  |       |

|                 |  |  |
|-----------------|--|--|
|                 | romanization (romaji) and English translation in parentheses should be included.   |  |
|                 | [Information accompanying book: Revision version, volume number, international conference abbreviation, etc.] Should be listed after the book title. |  |
|                 | [Editor name] Should be written after the book title and accompanying information when listing.  |  |
|                 | [Publisher name] The name of the publisher should be listed.   |  |
|                 | [Publisher location] Not required if it is unknown.  |  |
|                 | [Page number] Only the first page number should be listed.   |  |
|                 | [Language notation] Should be listed at the end in the case of a non-English reference.  |  |
|                 | [DOI or ISBN] DOI or ISBN should be listed. URL with access date can also be used.   |  |
| Academic theses | Author name: type of thesis, name of university, (year of degree conferment), page number, (language notation). [DOI or URL, (access date)]          |  |
| Standards       | Standard number: year of enactment, title of standard (language notation).   |  |
| Websites        | [Author name]: website title, website provider, ["name of report"], [(Report publication date)], acquired URL (language notation), (access date).    |  |
| Others          | Refer to "Basic writing style for journal references"  |  |